



सीएसआईआर-केंद्रीय विद्युतरसायन अनुसंधान संस्थान
CSIR-Central Electrochemical Research Institute

(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद/Council of Scientific & Industrial Research)

कारैकुडी/Karaikudi-630 003



ADVERTISEMENT NO.01/2024

**ADVERTISEMENT FOR RECRUITMENT TO VARIOUS TECHNICAL POSTS ON
 DIRECT RECRUITMENT BASIS**

| Opening Date of Online Application | Closing Date of Online Application |
|--|------------------------------------|
| 23.10.2024 (from 09.00 A.M) | 06.12.2024 (upto 05.30 P.M) |
| Last date for receipt of hardcopy of applications: - 18.12.2024 | |

The CSIR-Central Electrochemical Research Institute (CECRI), Karaikudi is a premier constituent establishment of Council of Scientific & Industrial Research (CSIR), which is an Autonomous Body under the Department of Scientific & Industrial Research (DSIR), Ministry of Science & Technology, Government of India. CECRI is involved in multidisciplinary R&D programmes in the domain of Electrochemistry and Electrochemical devices. The thrust areas of research include Corrosion & Materials Protection, Electrochemical Power Sources, Electroplating & Electrometallurgy, Electrochemical Process Engineering, Electro-organic & Materials Electrochemistry, Electrodeics & Electrocatalysis, Networking Systems and Instrumentation. CSIR-CECRI aims to play a catalytic role in stimulating the growth of Electrochemical industry in the country along with nurturing academic excellence & creativity. For further details about the institute, visit <https://www.cecri.res.in>.

Applications are invited from enthusiastic, young and dynamic Indian Nationals having excellent academic records to fill the various posts of Technical Assistant & Technician(1).

The details of positions, emoluments as well as the age limit are given below.

| Name of the post | No. of Posts | Initial Pay and Level in Pay Matrix as per 7 th CPC & *Total Emoluments per month (Approx.) | **Upper Age Limit without relaxation not exceeding (as on last date for submission of online Applications) |
|----------------------------|---|--|--|
| Technical Assistant | 09 (UR-04, OBC-02, SC-01, ST-01, UR(HH) – 01) | Level-6 ₹ 35,400-1,12,400 *Total ₹ 56,640/- (Approx.) | 28 Years |
| Technician(1) [@] | 28 (UR-10, EWS-02, OBC- 09, SC-03, UR(HH)-01, UR(MD)-01 UR(ESM)-02) | Level-2 ₹19,900-63,200 *Total ₹ 31,840/- (Approx.) | 28 Years |

(UR: Unreserved, EWS: Economically Weaker Section, OBC: Other Backward Class, SC: Scheduled Caste, ST: Scheduled Tribe, HH: Hard of Hearing, MD: Multiple Disability, ESM: Ex-Servicemen)

[@] These posts are recruited on a local/regional basis.

* Total Emoluments means the approximate total emoluments on a minimum of Pay Level as on date as applicable to the indicated Pay Level including Dearness Allowance (DA) and House Rent Allowance (HRA) applicable to Karaikudi which is a Class 'Z' City.

** Please refer Age Limit & Relaxation (Sl.No.3).

“CSIR strives to have a workforce which reflects gender balance and woman candidates are encouraged to apply.”

Eligibility Criteria:

a) Technical Assistant Positions

| Post Code/ No. of Positions & Category | Designation & Age limit not exceeding | Essential Educational Qualification |
|--|--|---|
| TA01 01 post (UR) | Technical Assistant Age limit: 28 years | B.Sc. Agriculture/Horticulture or equivalent, with minimum 60% marks and one year experience in relevant discipline from a recognized Institute/Organization. (OR) B.Sc. Agriculture/Horticulture or equivalent, with minimum 60% marks and one year full time professional qualification. (OR) Diploma in Horticulture of at least 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma course, with minimum 60% marks and experience of two years in the relevant area/field. |
| TA02 01 post (UR) | Technical Assistant Age limit: 28 years | B.Sc. or equivalent, with minimum 60% marks and B.Lib.Sci. |
| TA03 02 posts (UR-01 OBC-01) | Technical Assistant Age limit: 28 years (for UR) 31 years (for OBC) | B.Sc. Mathematics/Statistics or equivalent, with minimum 60% marks and one year experience in relevant discipline from a recognized Institute/Organization. (OR) B.Sc. Mathematics/Statistics or equivalent, with minimum 60% marks and one year full time professional qualification. Desirable Experience: Proficiency in computer operation, fair understanding of issues related to Business Development, Project Management, Financial Management & Intellectual Property. |
| TA04 01 post (OBC) | Technical Assistant Age limit: 31 years | B.Sc. Computer Science/Information Technology or equivalent, with minimum 60% marks and one year experience in relevant discipline from a recognized Institute/Organization. (OR) B.Sc. Computer Science/Information Technology or equivalent, with minimum 60% marks and one year full time professional qualification. (OR) Diploma in Computer Science Engineering/Information Technology of at least 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma course, with minimum 60% marks and experience of two years in the relevant area/field. |
| TA05 01 post (UR) | Technical Assistant Age limit: 28 years | Diploma in Electrical & Electronics Engineering /Tech. of at least 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma course, with minimum 60% marks and experience of two years in the relevant area/field. |
| TA06 03 posts (UR (HH)-01 SC-01 ST-01) | Technical Assistant Age limit: 38 years (for UR(HH)) 33 years (for SC & ST) | Diploma in Mechanical Engineering /Tech. of at least 3 years full time duration or at least 2 years full time duration in case of lateral admission in Diploma course, with minimum 60% marks and experience of two years in the relevant area/field. |

b) Technician Positions

| Post Code/ No. of Positions & Category | Designation & Age limit not exceeding | Essential Educational Qualification |
|---|---|---|
| TE01 03 posts (UR-01, EWS-01, OBC-01) | Technician(1) Age limit: 28 years (for UR & EWS) 31 years (for OBC) | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Electrician/Wireman trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Electrician/Wireman trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Electrician/Wireman trade in a Ministry / Department / Organisation / Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE02 02 post (OBC-01, SC-01) | Technician(1) Age limit: 31 years (for OBC) 33 years (for SC) | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Civil (Draughtsman) trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Civil (Draughtsman) trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Civil (Draughtsman) trade in a Ministry / Department / Organisation / Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE03 02 posts (OBC-01, SC-01) | Technician(1) Age limit : 31 years (for OBC) 33 years (for SC) | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Fitter trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Fitter trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Fitter trade in a Ministry / Department / Organisation / Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE04 02 posts (UR-01, OBC-01) | Technician(1) Age limit: 28 years (for UR) 31 years (for OBC) | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Machinist trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Machinist trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Machinist trade in a Ministry / Department / Organisation / Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |

| Post Code/ No. of Positions & Category | Designation & Age limit not exceeding | Essential Educational Qualification |
|--|---|--|
| TE05 02 posts (UR(HH)-01, OBC-01) | Technician(1) Age limit: 38 Years (for UR(PwBD)) 31 years (for OBC) | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Electronic Mechanic trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Electronic Mechanic trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Electronic Mechanic trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE06 01 post (OBC) | Technician(1) Age limit: 31 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Laboratory Assistant (Chemical Plant) trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Laboratory Assistant (Chemical Plant) trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Laboratory Assistant (Chemical Plant) trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE07 01 post (UR) | Technician(1) Age limit: 28 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Painter trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Painter trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Painter trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE08 01 post (OBC) | Technician(1) Age limit: 31 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Glass Blower trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Glass Blower trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Glass Blower trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |

| Post Code/ No. of Positions & Category | Designation & Age limit not exceeding | Essential Educational Qualification |
|---|---|--|
| TE09 01 post (OBC) | Technician(1) Age limit: 31 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Carpenter trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Carpenter trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Carpenter trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE10 02 posts (UR-01, SC-01) | Technician(1) Age limit: 28 years (for UR) 33 years (for SC) | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Refrigeration & Air-conditioning Mechanic trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Refrigeration & Air-conditioning Mechanic trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Refrigeration & Air-conditioning Mechanic trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE11 01 post (UR) | Technician(1) Age limit: 28 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Turner trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Turner trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Turner trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE12 1 post (UR) | Technician(1) Age limit: 28 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Welder trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Welder trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Welder trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |

| Post Code/ No. of Positions & Category | Designation & Age limit not exceeding | Essential Educational Qualification |
|---|---|--|
| TE13 04 posts (UR-01, EWS-01, OBC-01, UR(MD)-01) | Technician(1) Age limit: 28 years (for UR & EWS) 31 years (for OBC) 38 years (for UR(MD)) | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Computer Operator and Programming Assistant /Computer Hardware & Network Maintenance trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Programming and System Administrative Assistant (PASAA) /Computer Hardware & Network Maintenance trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Programming and System Administrative Assistant (PASAA)/Computer Hardware & Network Maintenance trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE14 01 post (UR) | Technician(1) Age limit: 28 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Plumber trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Plumber trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Plumber trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE15 01 post (UR) | Technician(1) Age limit: 28 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Digital Photographer trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Digital Photographer trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Digital Photographer trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |
| TE16 01 post (UR) | Technician(1) Age limit: 28 years | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Food Production/Catering & Hospitality Assistant trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Food Production/Catering & Hospitality Assistant trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Food Production/Catering & Hospitality Assistant trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |

| Post Code/ No. of Positions & Category | Designation & Age limit not exceeding | Essential Educational Qualification |
|---|---|---|
| TE17 02 post (UR (ESM)-02) | Technician(1) Age limit: 28 Years Please refer Sl.No.3(j) for age relaxation | SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State Trade Certificate in Motor Mechanic trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in Motor Mechanic trade. (OR) SSC/10 th standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Motor Mechanic trade in a Ministry / Department / Organisation /Public Sector Undertaking / Autonomous Body under Government of India / State / UT. |

(Abbreviations Used:- UR: Unreserved, EWS: Economically Weaker Section, OBC: Other Backward Class, SC: Scheduled Caste, ST: Scheduled Tribe, HH: Hard of Hearing, MD: Multiple Disability, ESM: Ex-Servicemen).

1) Benefits:

- These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. at Central Government rates as applicable to the employees of Council at the place of posting. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending upon the availability in which case HRA will not be admissible.
- In addition to the emoluments indicated against each category of posts, benefits such as applicability of reimbursement of Medical Expenses, Leave Travel Concession (LTC), Conveyance Advance and House Building Advance are available as per CSIR rules.
- The posts will be governed by the New Pension System applicable w. e. f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter number 17/68/2001-E.II, dated 23.12.2003 and other instructions issued on the subject by Gol/CSIR from time to time.
- CSIR provides excellent opportunities to deserving candidates for career advancement under the Revised Merit and Normal Assessment Scheme for Technical staff.
- The appointment to the post shall be governed by the provisions of the Central Civil Services (Conduct) Rules, 1964 Central Civil Services (Classification, Control and Appeal) Rules, 1965, as amended from time to time and other Service Rules to the extent made applicable to the Council Servant and decision of the council as to their applicability shall be final.

2) General Information & Conditions:

- The applicant must be a citizen of India.
- The prescribed educational qualifications should have been obtained through recognized Board / Universities / Institutions.
- The date for determining the upper age limit, qualifications and/or experience shall be the closing date prescribed for filling up online applications i.e 06.12.2024. The period of experience in the requisite discipline/area of work wherever prescribed, shall be counted after the date of acquiring the minimum educational qualifications prescribed for that post.
- A candidate can apply for multiple postcodes subject to fulfilling all eligibility criteria attached to each individual postcode. However, candidates need to fill out the application with the requisite application fee separately for each postcode.
- Candidate should ensure that he/she possesses essential educational qualification/experience in the relevant area as required in the category/post, for which he/she is applying, on the last date of filling of online application. Mere fulfilling the minimum essential qualification does not entitle candidates to be called for Trade/Written Test. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with necessary documents.
- In case of Universities/Institutes/Boards awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their University/Institute/Board.

- g) Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the CSIR-CECRI for determining the age and no subsequent request for change will be considered or granted. Date of birth should be supported with High School or Higher Secondary or Secondary School Certificate or Birth Certificate issued by the Competent Authority/extracts from Birth Register.
- h) No interim enquiry asking for advice as to eligibility will be entertained.
- i) The number of vacancies indicated against each category is provisional. This advertisement does not necessarily tantamount to the selection being actually made. The selection process is subject to the CSIR/Gol instructions prevalent at a given point of time during various stages of selection process. The Director, CSIR-CECRI has discretion to increase or decrease the number of posts or cancel the recruitment process at any stage.
- j) Incomplete applications/applications received without the required certificates/documents are liable to be rejected. The application should be accompanied by copies of the relevant educational qualifications, experience, etc.
- k) In respect of equivalent clause in Essential Educational Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce an order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected. The decision of the Director, CSIR-CECRI with regard to equivalence of qualification(s) and about recognition of Universities/Institutes shall be final and binding.
- l) The period of experience rendered by a candidate on a part-time basis, visiting/ guest faculty will not be counted while calculating the valid experience for short listing the candidates for the Skill/Trade test.
- m) If any document/certificate furnished is in a language other than Tamil or Hindi or English, a transcript in English of the same duly attested by a Gazetted officer or notary is to be submitted.
- n) Documentary evidence for the period claimed as experience must be submitted. The experience certificate should clearly state the duration of experience indicating from & to date i.e date of joining and date of relieving of various organizations/universities concerned as claimed by the candidate. Further, an experience certificate must be issued by the Authority, competent to issue such certificates, with respect to the Organization[s]/Institutes/Universities concerned.
- o) The selected candidates will be on probation for a period of one year from the date of joining the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of the probationary period, they will be considered for confirmation in accordance with the extant rules.
- p) Persons with Benchmark Disabilities (PwBD) fulfilling the eligibility conditions prescribed under Gol/CSIR instructions are encouraged to apply.
- q) Any discrepancy found between the information given in the application and as evident in original documents will make the candidate ineligible for the post[s].
- r) The decision of the Director, CSIR-CECRI in all matters relating to eligibility, acceptance or rejection of applications, conduct of Skill/Trade Test/Written exam and not to fill up all or any of the posts will be final and binding on the candidates. No enquiry or correspondence shall be entertained in this regard from any individual.
- s) Canvassing in any form and/or bringing any political influence or otherwise will be treated as a disqualification for the post.
- t) The advertised posts are for CSIR-CECRI, Karaikudi or its units at Chennai and Mandapam. However, the selected candidates are liable to be posted at any Lab./Instts./Centre of CSIR. The candidate(s) is/are required to work in shifts/during odd hours as and when required.
- u) **CSIR-CECRI, Karaikudi, being a remote location, staff recruited at CSIR-CECRI shall not seek a transfer, quoting any reasons, till completion of 10 years of service at CSIR-CECRI as per the Institute's transfer policy.**
- v) Only a single application will be entertained from each candidate for each postcode. In case a candidate submits multiple online applications for a single postcode with different email IDs, only the latest completed application will be considered.

3) Age limit & Relaxation:

- a) The applicant should have completed the age of 18 years and should not be aged above 28 years as on the last date for receipt of online application.
- b) The upper age limit is relaxable upto 5 years for SC/ST and 3 years for OBC candidates for the posts which are reserved for the respective categories. **[SC/ST/OBC] Candidates applying for unreserved posts will not be eligible for age relaxation.**
- c) **Backward Caste Certificate issued by State Government will not be considered as valid OBC Certificate and their candidature will not be considered for any of the posts reserved for OBC category and will be treated as UR, if otherwise eligible.**
- d) The Certificate for Other Backward Caste must clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt(SCT) dated 8/9/93 as amended from time to time. The OBC certificates should be in the format **FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA** with reference to relevant Government of India Orders meeting the Creamy Layer Criteria as laid down by Government of India and not for appointment in any of the States bearing references to those State Government Orders. OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. Their Sub-caste should match with the entries in Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR, if otherwise eligible. **The OBC candidates who belong to "Creamy layer" are not entitled to concession admissible to OBC category.**
- e) The Benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority as per DoPT O.M. No.36039/1/2019-Estt(Res) dated 31st January 2019. The income and Asset Certificate issued by specified authorities in the prescribed format shall only be accepted as proof of the candidate's claim as belonging to EWS.
- f) Upper age limit is also relaxable upto 05 (five) years for the regular employees working in CSIR laboratories/institutes, Central/State Government Departments, Autonomous Bodies and Public Sector undertakings. This relaxation will be admissible to those who rendered 3 years of regular and continuous service as on closing date for receipt of the application.
- g) As per GOI provisions, upper age limit is relaxable upto 35 years for Widow, Divorced Women and Women Judicially separated from Husbands, who are not remarried (up to 40 years for members of Scheduled Castes/Scheduled Tribes and up to 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them), The persons claiming age relaxation under this sub-para would be required to produce the following documentary evidence:
- i. In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - ii. In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgement/decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.
- h) **Persons with Benchmark Disability (PwBD):**
Age relaxation of 10 years for Unreserved [total 15 years for SC/ST and 13 years for OBC in respect of the posts reserved for them] in upper age limit shall be allowed to persons suffering from the following benchmark disabilities as per GoI instructions:
- i. Category A - blindness and low vision;
 - ii. Category B - deaf and hard of hearing;
 - iii. Category C - locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
 - iv. Category D - autism, intellectual disability, specific learning disability and mental illness;
 - v. Category E - Multiple disabilities from amongst persons under clauses (A) to (D) including deaf-blindness.

Note: Definition of the above specified disabilities will be as per "THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016".

The persons claiming age relaxation under this sub-para would be eligible for relaxation in conditions/ reservation in posts only if they suffer from **not less than 40% of relevant benchmark disability**. Such candidates will have to submit Certificate of Disability issued by the Competent Authority as per Forms V, VI and VII (as the case may be) specified in Rights of Persons with Disabilities Rules, 2017 issued by Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India vide Notification No. G.S.R. 591(E) dated 15.06.2017, as amended from time to time.

No Application Fee is payable by them. All other relaxations/concessions will be as per the Government of India's orders. PLEASE NOTE, PwBD CANDIDATES SHOULD MENTION IN APPLICATIONS, THEIR CASTE/COMMUNITY LIKE SC/ST/OBC/GEN/EWS and also produce Certificate of the concerned Caste/Community, as this is a horizontal reservation. **Candidates with benchmark physical disability only would be considered as Persons with Disabilities (PwBD) and entitled to reservation for Persons with Disabilities.** A candidate under the category PwBD will be considered to be eligible for appointment only if he/she (after such physical examination as the appointing authority may prescribe) is found to satisfy the requirements of physical and medical standards for the above post.

i) Provision of Compensatory Time and assistance of scribe for PwBD:

- i. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe for competitive written examination is provided, if so desired by the candidate.
- ii. For the remaining persons with benchmark disabilities, the provision of scribe will be available on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/her behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per Annexure enclosed.
- iii. The candidate will have the discretion of opting for his/her own scribe or the facility of scribe provided by the CECRI. Appropriate choice in this regard will have to be given by the candidate through email to Administrative Officer at email id "ao@cecri.res.in".
- iv. In case the candidate opts for a scribe, the qualification of the scribe should always be matriculation or above but not be more than the minimum qualification criteria of the examination. The scribe should not be a candidate of this examination.
- v. The candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe as per Annexure enclosed.. In addition, the scribe has to produce a valid ID proof in original (Aadhaar Card, Voter ID Card, PAN Card etc) at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with as per Annexure enclosed. If subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/her right of the post and claims relating thereto.
- vi. A compensatory time of 20 minutes per hour of examination will be provided to the persons who are allowed use of scribe as described at Para h (i) & (ii). The candidates referred at Para (i) & (ii) who are eligible for use of scribe but not availing the facility of scribe will also be given compensatory time of 20 minutes per hour of examination.
- vii. No attendant other than the scribe for eligible candidates will be allowed inside the examination hall.
- viii. Partially blind candidates who are able to read the normal Question Paper set with or without magnifying glass and who wish to write/indicate the answer with the help of magnifying glass will be allowed to use the same in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own magnifying glass to the Examination Hall.
- ix. The PwBD candidates who have availed the facility of Scribes/Passage Reader and/or compensatory time must produce relevant documents for the eligibility of scribe/compensatory time at the time of Document Verification. Failure to produce such supporting documents will lead to cancellation of their candidature for the examination.

j) Ex-Servicemen:

- i. Upper age limit is relaxable by 03 years, after deduction of the military service rendered from the actual age as on the closing date for submission of online application.
- ii. Only those candidates shall be treated as Ex-Servicemen who fulfil the definition and criteria as laid down in Ministry Personnel, Public Grievances and Pensions, Government of India Gazette Notification No. G.S.R. 757 (E), issued vide No. 36034/1/2006-Estt (Res) dated 04.10.2012, as amended from time to time.
- iii. Ex-servicemen who have already secured employment in civil side under Central Government in Group C posts on a regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are not eligible for claiming benefits of reservation under Ex-Servicemen category.

- k) EWS/OBC/SC/ST/PwBD/Ex-servicemen candidates are required to upload a copy of the certificate in the prescribed Government of India format signed by the specified authority valid for appointment of posts under the Central Government.
- l) Appointments to the reserved posts will be provisional and subject to the verification of caste/PwBD/ Ex-servicemen certificates through proper channels. If the verification reveals that the claim of the candidate belongs to the EWS/OBC/SC/ST/PwBD/Ex-servicemen is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of a false certificate.

4) Mode of selection:

The candidates short-listed by the duly constituted Screening Committee will be called for a Skill/Trade test. Those who qualify in the Skill/Trade test will be called for a competitive written examination in Paper I (Mental Ability Test), Paper II (General Awareness, English Language) and Paper III (concerned subject). The final merit list will be prepared on the basis of the performance of the candidates in Paper II & Paper III.

5) How to apply:

Eligible candidates are required to apply ONLINE only through CSIR-CECRI website. The link for ONLINE APPLICATION will be available on CSIR-CECRI's website from **23.10.2024 (09:00 AM)** to **06.12.2024 (05:30 PM)**. Thereafter, the Online link will automatically get disabled.

Candidates are advised to submit Online Application Form well in advance, without waiting for the last date/time to apply. CSIR-CECRI will not be responsible for non-submission of application form and/or payment of application fee, for any reason whatsoever.

- i. Candidates have to register with a valid Email Address by clicking on the "New Registration" button on the left side panel.
- ii. Upon successful registration, candidates may login the Recruitment portal with the Registration ID and the Password to fill the online application form.
- iii. The Registration ID and Password is important for accessing and filling the Online Application Form.
- iv. Candidates applying for more than one post have to register separately for each post and have to submit application for the post applied for.

a) Application Fee:

The candidate has to remit an application fee of Rs.500/- through through online payment system i.e. NEFT / IMPS / Bank Transfer/Net Banking etc., to the following account and fill up the transaction details in the prescribed columns of online application:

| | |
|-------------------------|--|
| Name of Account Holder: | Director, CSIR-CECRI, Karaikudi |
| Account Number: | 737253625 |
| Bank Name: | Indian Bank, A.C. Campus Branch, Karaikudi |
| IFS Code: | IDIB000A008 |
| MICR No.: | 630019203 |
| SWIFT Code: | IDIBINBBMDN |

- i. The candidates belonging to SC/ ST/ PwBD/ Women/ Regular Employees of CSIR/ Ex-Servicemen are exempted from submission of application fee.
 - ii. The transaction number generated after successful payment of fee is required to be mentioned in the online application. The candidates are advised to download the E-receipt containing transaction number and transaction date etc.
 - iii. Fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
- b) This system generated application (Print-out) duly accompanied by self-attested copies of the certificates, mark sheets, documents in support of Date of Birth, educational qualifications, experience and caste certificate, along with E-receipt/Transaction reference for remittance of application fee (if applicable) should be sent in an envelope superscribed "APPLICATION FOR THE POST OF _____ (Post Code _____)" so as to reach The Administrative Officer, CSIR-Central Electrochemical Research Institute, Karaikudi-630003, Tamil Nadu on or before **18.12.2024**.

- c) Candidates applying for more than one post must submit separate application form and make separate online payment towards the application fee for each post indicating the Code No. of the post.
- d) Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process.
- e) Applications from the regular employees working in CSIR laboratories/Institutes, Government Departments, Autonomous bodies, Public Sector Undertakings and Government Funded Research Agencies will be considered only if the **NO OBJECTION CERTIFICATE & VIGILANCE CLEARANCE CERTIFICATE** issued by the present employer is uploaded in the online application portal. Further, such candidates, when shortlisted for Trade Test/Competitive Written Examination, will be required to furnish a "No Objection Certificate" from their employer failing which they will not be allowed for Trade Test/Competitive Written Examination.
- f) Candidates should specifically note that the applications/any other enclosures received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by CSIR–CECRI.
- g) Incomplete online applications (i.e. without uploading photograph, signature, nonpayment of application fee (wherever applicable), without uploading applicable certificates/testimonials etc.) will not be entertained and are liable to be summarily rejected.
- h) Details of screened/short-listed candidates to be called for Skill/Trade Test /Written Examination will be notified in CSIR–CECRI website. Therefore the candidates are advised to visit the website www.cecri.res.in for the latest updates.

6) Following documents must be attached along with the application form sent by post/courier:

- i. Printout of online application form.
- ii. Proof of submission of prescribed application fee, wherever applicable.
- iii. Self-Attested photocopy of Birth Certificate/Matriculation or equivalent certificate for age proof.
- iv. Self-Attested photocopies of educational qualification certificates etc.
- v. Self-Attested photocopy of caste/category certificate, EWS certificate, PwBD certificate and other applicable certificates in the prescribed Government of India format signed by the specified authority, if applicable.
- vi. Self-Attested photocopy of full Discharge book & valid Ex-Servicemen certificate, if applicable.
- vii. Self-Attested photocopies of experience certificate(s), if any.
- viii. No Objection Certificate with vigilance clearance (wherever applicable)
- ix. Any other document in support of the claim made in the application, as applicable

Note: Candidates are cautioned not to furnish any incomplete, false or misleading information or submit any document which is defective, forged or fabricated or otherwise not admissible or claim fraudulently EWS/OBC/SC/ST/PwBD/Ex-servicemen status etc. or resort to any sort of malpractice during the entire recruitment/selection process. In case any illegality is detected at any stage of the recruitment/selection process or subsequently, CSIR-CECRI reserves the right to cancel candidature or selection apart from taking other appropriate legal actions. Thus the applicants are advised to strictly follow the instructions.



Administrative Officer
CSIR–Central Electrochemical Research Institute
Karaikudi–630003, Tamil Nadu.

Exam Pattern & Syllabus:**Technical Assistant:-****Stage I (Trade/Skill Test)**

The candidates as recommended by the Screening Committee will be called for a Trade/Skill test which will be qualifying in typingmaster.in nature. Those who qualify in the Trade/Skill test will be invited for Stage II (i.e Competitive Written Examination)

Stage II (Competitive Written Examination)

| | |
|-------------------------------|--|
| Mode of Examination | OMR based or Computer based objective Type Multiple choice examination. |
| Medium of Questions | The questions will be set both in English and Hindi except the questions on English Language |
| Standard of exam | Diploma/Graduation Level (based on the advertised qualification of the post) |
| Total No. of Questions | 200 |
| Total time Allotted | 3 hours |

PAPER – I (Time Allotted – 1 hour)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|-----------------------|-------------------------|---|--|
| Mental Ability Tests* | 50 | 100 (Two Marks for every correct answer) | There will be no negative marks in this paper. |

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational sarkariyojana.link Judgment, etc.

PAPER – II (Time Allotted – 30 minutes)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|-------------------|-------------------------|--|--|
| General Awareness | 25 | 75 (Three Marks for every correct answer) | One negative mark for every wrong answer |
| English Language | 25 | 75 (Three Marks for every correct answer) | One negative mark for every wrong answer |

PAPER – III (Time Allotted – 90 minutes)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|-------------------|-------------------------|---|--|
| Concerned Subject | 100 | 300 (three marks for every correct answer) | One negative mark for every wrong answer |

Evaluation of Papers and Final Merit List

- Paper II and Paper III will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper I.
- The final merit list will be prepared on the basis of the marks obtained by the candidates in Paper II and Paper III.

Methodology for Resolution of Tie Cases:-

- Candidate with higher marks in the papers of concerned subject/trade placed higher,
- Candidate with lesser negative marks, if applicable, in the papers of concerned subject/trade of Written Test placed higher,
- Candidate with lesser negative marks, if applicable, in the papers (which have been considered for preparation of merit) of Written Test placed higher,
- Date of Birth, with older candidate placed higher,
- Candidate acquiring Essential Degree earlier placed higher,
(**Note:** 'date/year of completion of Internship' will be taken as step(v), if posts belongs to 'Medical Category')
- Alphabetical order in which first names of the candidates appear.

Technician(1):-**Stage I (Trade/Skill Test)**

The candidates as recommended by the Screening Committee will be called for a Trade/Skill test which will be qualifying in nature. Those who qualify in the Trade/Skill test will be invited for Stage II (i.e Competitive Written Examination).

Stage II (Competitive Written Examination)

| | |
|-------------------------------|--|
| Mode of Examination | OMR based or Computer based objective Type Multiple Choice Examination. |
| Medium of Questions | The questions will be set both in English and Hindi except the questions on English Language |
| Standard of exam | SSC+ITI /XIIth Standard |
| Total No. of Questions | 150 |
| Total time Allotted | 2 hours 30 minutes |

PAPER – I (Time Allotted – 1 hour)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|-----------------------|-------------------------|---|--|
| Mental Ability Tests* | 50 | 100 (Two Marks for every correct answer) | There will be no negative marks in this paper. |

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgment, etc.

PAPER – II (Time Allotted – 30 minutes)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|-------------------|-------------------------|--|--|
| General Awareness | 25 | 75 (Three Marks for every correct answer) | One negative mark for every wrong answer |
| English Language | 25 | 75 (Three Marks for every correct answer) | One negative mark for every wrong answer |

PAPER – III (Time Allotted – 1 hour)

| Subject | No. of questions | Maximum Marks | Negative Marks |
|-------------------|-------------------------|---|--|
| Concerned Subject | 50 | 150 (Three Marks for every correct answer) | One negative mark for every wrong answer |

Evaluation of Papers and Final Merit List

a) Paper II and Paper III will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper I.

b) The final merit list will be prepared on the basis of the marks obtained by the candidates in Paper II and Paper III.

Methodology for Resolution of Tie Cases:-

- Candidate with higher marks in the papers of concerned subject/trade placed higher,
- Candidate with lesser negative marks, if applicable, in the papers of concerned subject/trade of Written Test placed higher,
- Candidate with lesser negative marks, if applicable, in the papers (which have been considered for preparation of merit) of Written Test placed higher,
- Date of Birth, with older candidate placed higher,
- Candidate acquiring Essential Degree earlier placed higher,
(Note: 'date/year of completion of Internship' will be taken as step(v), if posts belongs to 'Medical Category')
- Alphabetical order in which first names of the candidates appear.

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No.

Date :

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumarison/daughter/wife ofpermanent resident of Village/Street Postoffice District in the State/Union Territory Pin Code whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
 - II. Residential flat of 1000 sq. ft. and above;
 - III. Residential plot of 100 sq. yards and above in notified municipalities;
 - IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities
2. Shri/Smt./Kumari belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office
Name
Designation

Recent Passport
size
attested
photograph
of the applicant

*Note 1 : Income covered all sources i.e. salary, agriculture, business, profession, etc.
**Note 2 :The term “Family” for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
***Note 3 : The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

NOTE :-

The Income and Asset Certificate issued 'by anyone of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS : -

- (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner,
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,
- (iii)Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Sri / Smt. / Kumari _____ son/daughter of _____ of village/Town _____ District/Division _____ in the State/ Union Territory _____ belongs to the _____ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*.

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons /sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No.36012/22/93- Estt.[SCT], dated 8-9-1993**.

Dated:

District Magistrate
Deputy Commissioner etc.

Seal:

* - the authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

Note:- (a) The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive magistrate/Extra Assistant Commissioner (not below the rank of 1st class Stipendary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

The Prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE
OR SCHEDULED TRIBE IN SUPPORT OF HIS / HER CLAIM**

1. This is to certify that Sri/Smt/Kum* _____ son/daughter of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the _____ Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* under:

- * The Constitution (Scheduled Castes) Order, 1950 ;
- * The Constitution (Scheduled Tribes) Order, 1950 ;
- * The Constitution (Scheduled Castes)(Union Territories)Orders, 1951 ;
- * The Constitution (Scheduled Tribes)(Union Territories)Order, 1951 ;

[as amended by the Scheduled Castes and Scheduled Tribes lists Modification) Order,1956; the Bombay Reorganisation Act, 1960; the Punjab Reorganisation Act 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation)Act, 1971, the Constitution (Scheduled Castes and Scheduled Tribes) Order (Amendment) Act,1976, The State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987.]:

- The Constitution (Jammu and Kashmir) Scheduled Castes Order,1956 ;
- The Constitution (Andaman and Nicobar Islands) Scheduled;
- The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962 ;
- The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962 ;
- The Constitution (Pondicherry) Scheduled Castes Order 1964;
- The Constitution (Uttar Pradesh) Scheduled Tribes Order,1967;
- The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 ;
- The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968 ;
- The Constitution (Nagaland) Scheduled Tribes Order, 1970 ;
- The Constitution (Sikkim) Scheduled Castes Order, 1978 ;
- The Constitution (Sikkim) Scheduled Tribes Order, 1978 ;
- The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989 ;
- The Constitution (Scheduled Castes) Orders (Amendment)Act, 1990;
- The Constitution (ST) Orders (Amendment) Ordinance, 1991 ;
- The Constitution (ST) Orders (Second Amendment) Act,1991 ;
- The Constitution (ST) Orders (Amendment) Ordinance, 1996;
- The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 2002; *The Constitution (Scheduled Castes) Order (Amendment) Act, 2002;
- *The Constitution (Scheduled Caste and Scheduled Tribes) Order (Amendment) Act, 2002; *The Constitution (Scheduled Caste) Order (Second Amendment) Act, 2002].

contd...

::2::

- # 2. Applicable in the case of Scheduled Castes / Scheduled Tribes persons , who have migrated from one State / Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri / Smt / Kumari* _____ Father /Mother* of Sri/ Smt / Kumari* _____ of village / town _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste / Tribe* which is recognized as a Scheduled Caste /Scheduled Tribe* in the State/Union Territory* issued by the _____ [Name of the authority] vide their order No. _____ dated _____.

3. Shri/Smt/Kumari* _____ and/or* his/her* family ordinarily reside(s) _____ in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____.

Signature _____

Designation _____

Place:

[With seal of Office]

Date :

State/Union Territory

Note : The term "Ordinarily resides" used here have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

* Please delete the words which are not applicable.

Delete the paragraph which is not applicable.

List of authorities empowered to issue Caste / Tribe Certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/I Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Asst. Commissioner / Taluka Magistrate / Executive Magistrate.
2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / presidency Magistrate.
- 3.Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officers of the area where the candidate and / or his family normally resides.

Note : The Certificate is subject to amendment/modification of Scheduled Castes and Scheduled Tribes lists from time to time.

**Form-V
Certificate of Disability**

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport
Size Attested
Photograph
(Showing face only
the person with
disability)

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt/Kum son/ wife/ daughter of Shri..... Date of Birth (DD/ MM/ YY) Age years, male/female Registration No. permanent resident of House No. Ward/Village/Street Post Office District State whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of :

- locomotor disability
 - dwarfism
 - blindness
- (Please tick as applicable)

(B) the diagnosis in his/her case is

(A) He/ She has% (in figure)..... percent (in words) permanent Locomotor Disability/dwarfism/blindness in relation to his/her (part of body) as per guidelines (.....number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

| Nature of Document | Date of Issue | Details of authority issuing certificate |
|--------------------|---------------|--|
| | | |

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/Thumb impression of the person in whose favour certificate of disability certificate is issued

Form-VI

Certificate of Disability

(In cases of multiple disabilities)

[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (Showing face only) of the person with disability

Certificate No. _____

Date: _____

This is to certify that we have carefully examined Shri/Smt./Kum. _____ son/wife/daughter _____ of Shri _____ Date of Birth (DD/MM/YY) _____ Age _____ years, male/female. Registration No. _____ permanent resident of House No. _____ Ward/Village/Street _____ Post Office _____ District _____ State, whose photograph is affixed above, and am satisfied that:

(A) He/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guideline (..... number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

| S.No. | Disability | Affected part of body | Diagnosis | Permanent physical impairment/mental disability (in %) |
|-------|---------------------------------|-----------------------|-----------|--|
| 1 | Locomotor Disability | @ | | |
| 2 | Muscular Dystrophy | | | |
| 3 | Leprosy cured | | | |
| 4 | Dwarfism | | | |
| 5 | Cerebral Palsy | | | |
| 6 | Acid attack Victim | | | |
| 7 | Low Vision | # | | |
| 8 | Blindness | # | | |
| 9 | Deaf | | | |
| 10 | Hard of Hearing | | | |
| 11 | Speech and Language disability | | | |
| 12 | Intellectual Disability | | | |
| 13 | Specific learning Disability | | | |
| 14 | Autism Spectrum Disorder | | | |
| 15 | Mental illness | | | |
| 16 | Chronic Neurological Conditions | | | |

| | | | | |
|----|---------------------|--|--|--|
| 17 | Multiple Sclerosis | | | |
| 18 | Parkinson's disease | | | |
| 19 | Haemophilia | | | |
| 20 | Thalassemia | | | |
| 21 | Sickle Cell disease | | | |

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (.....number and date of issue of the guidelines to be specified), is as follows:

In figures.....percent

In Words: -..... percentage

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is : (i) not necessary Or

(ii) is recommended/ after..... years.....months, and

therefore this certificate shall be valid till..... (DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs

- eg. Single eye /both/eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

| Nature of Document | Date of Issue | Details of authority issuing certificate |
|--------------------|---------------|--|
| | | |

5. Signature and seal of the Medical Authority.

| | | |
|-------------------------|-------------------------|----------------------------------|
| | | |
| Name and Seal of Member | Name and Seal of Member | Name and Seal of the Chairperson |

Signature/Thumb impression of the person in whose favour certificate of disability is issued.

Form-VII

Certificate of Disability

(In cases other than those mentioned in Forms V and VI)

[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(Showing face
only) of the
person with
disability

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt./Kum son/wife/daughter of Shri Date of Birth..... (DD)/(MM)/(YY) Age years, male/female..... Registration No. permanent resident of House No..... Ward/Village/Street Post Office District..... State whose photograph is affixed above, and am satisfied that he/she is a case of disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:-

| S.No. | Disability | Affected part of body | Diagnosis | Permanent physical impairment/mental disability (in %) |
|-------|---------------------------------|-----------------------|-----------|--|
| 1 | Locomotor Disability | @ | | |
| 2 | Muscular Dystrophy | | | |
| 3 | Leprosy cured | | | |
| 4 | Cerebral Palsy | | | |
| 5 | Acid attack Victim | | | |
| 6 | Low Vision | # | | |
| 7 | Deaf | € | | |
| 8 | Hard of Hearing | € | | |
| 9 | Speech and Language diability | | | |
| 10 | Intellectual Disability | | | |
| 11 | Specific learning Disability | | | |
| 12 | Autism Spectrum Disorder | | | |
| 13 | Mental illness | | | |
| 14 | Chronic Neurological Conditions | | | |
| 15 | Multiple Sclerosis | | | |

| | | | | |
|----|---------------------|--|--|--|
| 16 | Parkinson's disease | | | |
| 17 | Haemophilia | | | |
| 18 | Thalassemia | | | |
| 19 | Sickle Cell disease | | | |

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary Or

(ii) is recommended/ after years months, and therefore this certificate shall be valid till (DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs

- eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

| Nature of Document | Date of Issue | Details of authority issuing certificate |
|--------------------|---------------|--|
| | | |

(Authorised Signatory of notified Medical Authority) (Name and Seal)

Countersigned (Countersignature and seal of the Chief Medical Officer/Medical Superintendent/ Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal))

| |
|---|
| Signature/Thumb impression of the person in whose favour certificate of disability is issued. |
|---|

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.

Certificate regarding physical limitation of an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs _____ (name of the candidate with disability), a person with _____(nature and percentage of disability as mentioned in the certificate of disability), S/o / D/o _____ a resident of _____ (Village/District/State) and to state that he/ she has physical limitation which hampers his/ her writing capabilities owing to his/ her disability.

Signature

**Chief Medical Officer/ Civil Surgeon /
Medical Superintendent of a Government health care institution
Name & Designation**

Name of Government Hospital/ Health Care Centre with Seal

Place:

Date:

Note: Certificate should be given by a specialist of the relevant stream/ disability (eg Visual impairment Ophthalmologist, Locomotor disability-Orthopaedic specialist / PMR)

Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No _____ at _____ (name of the centre) in the District _____, _____ (name of the State/ UT) My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/ reader/ lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/ her qualification is _____ In case, subsequently it is found that his/ her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date:

PRODUCED BY SERVING/RETIRED/RELEASED ARMED FORCES PERSONNEL FOR AVAILING THE AGE CONCESSION FOR POSTS FILLED BY DIRECT RECRUITMENT

Form of Certificate applicable for Released/Retired Personnel

It is certified that Rank..... Name whose date of birth is has rendered service from to in Army, Navy/Air Force.

2. He has been released from military services:

% a) on completion of assignment otherwise than

(i) by way of dismissal, or

(ii) by way of discharge on account of misconduct or inefficiency, or

(iii) on his own request, but without earning his pension, or

(iv) he has not been transferred to the reserve pending such release

% b) on account of physical disability attributable to Military Service.

% c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Place:

Date:

Signature, Name and Designation of the
Competent Authority**

SEAL

% . Delete the paragraph which is not applicable.

B. Form of Certificate for Serving Personnel

(Applicable for serving personnel who are due to be released within one year)

It is certified that No. Rank Name is serving in the Army/Navy/Air Force from

2. He is due for release retirement on completion of his specific period of assignment on

3. No disciplinary case is pending against him.

Place:

Date:

Signature, Name and Designation of the
Competent Authority***

SEAL

Candidate (Serving Personnel) furnishing certificate B as above will have to give the following undertaking:

Undertaking to be given by serving Armed Force personnel who are due to be released within one year

I understand that if selected on the basis of the recruitment/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Service and Posts) Rules, 1979, as amended from time to time.

Place:

Date:

Signature and Name of Candidate

C. Form of Certificate applicable for Serving ECOs/SSCOs who have already completed their initial assignment and are on extended assignment

It is certified that No. Rank Name
whose date of birth is serving in the Army/Navy/Air Force from.....

2. He has already completed his initial assignment of five years on and is on extended assignment till

3. There is no objection to his applying for civil employment and he will be released on three months notice on selection from the date of receipt of offer of appointment.

Place:

Date:

Signature, Name and Designation of the
Competent Authority***
SEAL